

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are receipts and payments basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered as negative figures.

Name of smaller authority:

Kirk Langley Parish Council

County area (local councils and parish meetings only):

Financial year ending 31 March 2023

Prepared by (Name and Role):

Fiona Keppel-Spoor Clerk & Responsible Financial Officer

Date:

09/05/2023

£ £

Balance per bank statements as at 31/3/23:

account 1
account 2
account 3
account 4
[add more accounts if necessary]
account 5
account 6
account 7
account 8

250.0
250.0
16,251.4

16,751.4

Petty cash float (if applicable)

Less: any un-presented cheques as at 31/3/23 (enter these as negative numbers)

[add more lines if necessary]

item 1
item 2
item 3
item 4
item 5
item 6
item 7
item 8

Add: any un-banked cash as at 31/3/23

Net balances as at 31/3/23 (Box 8)

16,751.4