

**KIRK LANGLEY ANNUAL PARISH COUNCIL MEETING
MINUTES OF THE MEETING IN THE VILLAGE HALL
THURSDAY 1st JUNE 2023**

PRESENT: Cllr H Leonard, Cllr B Whittaker, Cllr P Wallis, 3 x newly co-opted Cllrs at agenda item 3 as follows: Cllr P Ryan, Cllr K Lymer, Cllr T Brown, Clerk/RFO – F Keppel-Spoor (minutes) and there was one member of public present.

Reference	Agenda Item	
1/2023-24	Election of Chairman	It was RESOLVED to appoint Cllr Brenda Whittaker to office of Chairman for the coming year. Cllr Whittaker duly signed her declaration of acceptance of office of Chairman and gave thanks to Lucy Baker, the outgoing Chairman. Lucy Baker was a serving member of the Parish Council for four years, with two years as Chairman. Thanks were extended for the outstanding effort and hard work through a significant period of change, notwithstanding a global pandemic and new ways of working, but also staffing and member Cllr changes – it was a difficult period and warmest thanks and appreciation were seconded by all.
2/2023-24	Election of Vice Chairman	It was RESOLVED to appoint Cllr Hilary Leonard to the office of Vice Chairman for the coming year. Cllr Leonard duly signed her declaration of acceptance of office of Vice Chairman.
3/2023-24	Co-option of New Member Councillors	It was RESOLVED to co-opt three new member Cllrs to office following successful receipt of their application forms. Cllr Kate Lymer, Cllr Paul Ryan and Cllr Tracey Brown are all warmly welcomed as full voting member Councillors to Kirk Langley Parish council having signed their declaration of acceptance of office in the presence of the Clerk.
4/2023-24	Apologies for Absence	Apologies were recorded from BCllr J Orton and BCllr D Taylor
5/2023-24	Declaration of Members Interests	No declarations to record.
6/2023-24	Variation of Order of Business	No variations to record.
7/2023-24	Public Participation	A resident attended to raise a number of issues as follows: <ul style="list-style-type: none"> • Request for road sweeping to be completed around the junctions of Moor Lane, Church Lane and the A52 (Ashbourne Road) – the village is looking very uncared for presently, which is not helped by the fly-tipped furniture which has been left adjacent to the telephone box. This will be reported to AVBC for action. • The recent Council Tax bills show that the precept for this parish has increased by 34% and a request was made for the reasons why this is such a significantly high number. A brief

		<p>explanation was given to the resident and the full budgetary information is available via the website for anyone to view should they wish to.</p> <ul style="list-style-type: none"> • Mowing of verges on Moor Lane, the embankment – these are not currently being done and it is becoming hazardous, the footpaths are also not being mowed which is problematic for pedestrians in inclement weather as the current growth becomes laden with water and covers the footpath. A brief explanation was given regarding the current grass cutting contract and a discussion resulted in a request to be made to BCllr Orton and ask for some pressure to be put on AVBC to maintain the areas they are responsible for.
8/2023-24	Reports from Outside Bodies	No reports to record.
9/2023-24	Minutes of the meeting 6th April 2023	It was RESOLVED to accept the minutes of the meeting held on 6 th April 2023 as a true and accurate representation of the meeting. The minutes were duly signed by the Chairman. It was further RESOLVED to accept the adjournment of the annual meeting on 11 th May 2023 and this was also signed off by the Chairman as a true and accurate record.
10/2023-24	Review of Standing Orders	It was RESOLVED to accept the Standing Orders as circulated by the Clerk ahead of the meeting. They will now be re-dated and added to the website as a review.
11/2023-24	Review of Financial Regulations	It was RESOLVED to accept the Financial Regulations as circulated by the Clerk ahead of the meeting. They will now be re-dated and added to the website as a review.
12/2023-24	Planning Applications & Decisions	<p>New planning applications at 1st June 2023</p> <p>AVA/2023/0260 – Construction of detached home office at Burrows View, Church Lane, Kirk Langley – RESOLVED Planning working group will view this application and present comments for addition to the planning portal upon agreement</p> <p>AVA/2023/0323 – Proposed change of use of land to a dog walking facility including parking for four cars and ancillary wildflower meadow creation at field on north side of The Green, Kirk Langley - RESOLVED Planning working group will view this application and present comments for addition to the planning portal upon agreement</p> <p>AVA/2023/0320 – Construction of single storey side/rear extension, new boundary treatment between application site and neighbor, extended front driveway with new non-permeable surfacing and new facing material to central front gable at 6 Poles Road, Kirk Langley.</p> <p>AVA/2023/0203 – Demolition of existing conservatory, construction of new single storey rear extension at Langley House, 18 Church Lane, Kirk Langley</p> <p>Pending planning applications at 1st June 2023</p>

		<p>AVA/2023/0201 – Variation of condition 4 (Highways New Street Junction) to vary timing of delivery from prior to any other development to prior to occupation at Land off Moor Lane, Kirk Langley</p> <p>AVA/2023/0006 – Erection of 53 dwellings together with access, drainage and green infrastructure at land south of Ashbourne Road, Kirk Langley</p> <p>AVA/2022/1114 – Outline permission for the erection of a single dwelling at Brun Meadow, Brun Lane</p> <p>AVA/2022/1096 – Reserved matters application following the approval of AVA/2021/0765 (APP/M1005/W/22/3291303) providing details for access, appearance, landscaping, layout and scale for one proposed dwelling at Land Adjacent to Christmas Cottage – There was a discussion and it was RESOLVED the PC will be adding nor further comments/objections to what has already been entered – the comments from the parish council remain valid and there is nothing further to add.</p> <p>AVA/2022/0675 – Retention and completion of timber outbuilding (may affect the setting of a listed building and the character of the conservation area) at Chatswood, Barn Hall Farm Court, Flagshaw Lane, Kirk Langley</p> <p>AVA/2022/0674 – Retention of gravel paths to serve vegetable patch (may affect the setting of a listed building and the character of the conservation area) at Chatswood, Barn Hall Farm Court, Flagshaw Lane, Kirk Langley</p> <p>AVA/2022/0688 – Development of three residential dwellings with all matters reserved (proposal is a departure to the adopted local plan and may affect the setting of a Scheduled Monument)</p> <p>AVA/2022/0194 – Proposed dog day care centre including new buildings, solar panels and parking at Land off Flagshaw Lane, Kirk Langley – this is a departure to the adopted local plan.</p> <p>AVA/2021/1259 – Replacement of existing Cattery with 2 no residential dwelling units at The Cats Cradle, Windy Arbour, Kirk Langley</p> <p>Approved planning applications at 1st June 2023</p> <p>AVA/2023/0009 – Create new access at Apple Cottage, Windy Arbour, Kirk Langley</p> <p>AVA/2023/0097 – first floor rear extension and alterations to the front elevations at 36 The Cunnergy,</p> <p>AVA/2022/1094 – demolition of existing garden store building and sties and replace with garden store and exercise room (may affect the setting of a listed building and conservation area) at Barn Croft, Flagshaw Lane, Kirk Langley</p> <p>AVA/2022/1121 - Demolition of existing conservatory. Construction of single storey rear and front extensions and external car port at 14 Poles Road, Kirk Langley</p> <p>AVA/2022/1093 - Demolition of conservatory and construction of orangery (may affect the setting of a listed building and conservation area) at Thornhill 10 Church Lane Kirk Langley</p>
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13/2023-24	Correspondence	<p>New Laptop – It was RESOLVED the Parish Council will not buy a new laptop at this current time. The Clerk is happy to use the desktop PC available (not owned by the Parish Council) and continue to back up to the existing hard drive (PC Owned) and The Cloud. It was RESOLVED to discuss a new laptop during the budget setting for 2024/25.</p> <p>Parish Plan – It was RESOLVED to invite a consultant to deliver a presentation on the creation of a parish plan at the meeting in July/August 2023.</p> <p>GBB Field – it was RESOLVED to purchase a combination padlock for use on the field to alleviate the issue of the gate being double-locked and the contractor not being able to access to cut the grass. The combination will be set and shared with all relevant persons including AVBC waste disposal team.</p>
14/2023-24	<p>Finance Matters</p> <p>a) Invoices due for payment and income received</p> <p>b) Signing of AGAR</p>	<p>It was RESOLVED to approve the finance schedule as presented. The payments will now be added to Unity Trust Bank and will be authorized by Cllr Leonard. It was further RESOLVED to update the bank mandate to allow all member Cllrs to access the accounts to view and authorise any submitted payments in line with the finance schedules.</p> <p>It was RESOLVED to approve the AGAR as presented; this was duly signed by Cllr Whittaker as Chairman.</p>
15/2023-24	Items for Next Agenda	<p>Newsletter (this should be ready for delivery following the next meeting)</p> <p>Overgrown hedges/verges</p> <p>Responsibility Matrix</p> <p>Field Day</p> <p>Parish Plan</p>
16/2023-24	Date & Time of Next meeting	The next full meeting will be held on Thursday 6 th July at 7pm at Kirk Langley Village Hall.

The Chairman thanked everyone for attending and the meeting closed at 9.05pm

Signed _____ Chairman/Vice Chairman

Kirk Langley Parish Council

Finance Schedule - May 2023

Payments

Date	Payee	Details	Net	VAT	Total	
01/04/2023	DALC	Annual DALC subscription	£494.58	£0.00	£494.58	
03/04/2023	Viking Raja Group	Cleaning supplies for 2023 Season	£126.20	£25.24	£151.44	
25/04/2023	Kirk Langley Village Hall	Coronation Grant	£250.00	£0.00	£250.00	Paid 03/05/2
25/04/2023	Art Projects for Schools	Coronation Grant for KL Primary School Mugs	£617.50	£0.00	£617.50	
25/04/2023	GBB Playing Field Trust	Coronation Grant	£342.85	£0.00	£342.85	
25/04/2023	Aston on Trent Parish Council	Wildflower Seed for Coronation	£67.00	£0.00	£67.00	
25/04/2023	Elvaston Parish Council	Coronation Envelopes	£122.65	£0.00	£122.65	
14/04/2023	BHIB	Annual Insurance Policy	£933.58	£0.00	£933.58	
04/05/2023	Fiona Keppel-Spoor	Use of Home as Office	£47.00	£0.00	£47.00	
04/05/2023	Fiona Keppel-Spoor	Printer Ink Subscription	£9.99	£0.00	£9.99	
11/05/2023	Fiona Keppel-Spoor	Salary May 2023	£448.22	£0.00	£448.22	
11/05/2023	Kirk Langley Village Hall	Coronation Grant (Projector Screen)	£67.00	£0.00	£67.00	
28/04/2023	Fox Grounds Maintenance	Mowing of Pavilion	£350.00	£70.00	£420.00	
		Total	£3,876.57	£95.24	£3,971.81	

Signed _____ Chairman/Vice Chairman

Income

Date	From	Details	Amount		
03/05/2023	Amber Valley Borough Council	Precept Payment 1	£6,250.00		
		Total	£6,250.00		
				Balances	096/05/23
				HSBC Current A/C	£250.00
				HSBC Money Mgr	£250.00
				Unity Trust	£22,622.78
				Total	£23,122.78

