

**KIRK LANGLEY PARISH COUNCIL MEETING
MINUTES OF THE MEETING IN THE VILLAGE HALL
MONDAY 30TH MAY 2022**

PRESENT: Cllr L Baker (Chairman), Cllr H Leonard (Vice Chairman), Cllr B Whittaker, Cllr D Cartledge, CCllr D Taylor, Locum Clerk – F Keppel-Spoor (minutes) and there were no members of public present.

Reference	Agenda Item	
26.2022/23	Election of Chairman	It was RESOLVED to appoint Cllr Lucy Baker as a Chairman.
27.2022/23	Election of Vice Chairman	It was RESOLVED to appoint Cllr Hilary Leonard as Vice Chairman
28.2022/23	Signing of Declaration of Acceptance of Office Forms	Both Cllr Baker and Cllr Leonard signed their Declaration of Acceptance of office forms in the presence of the Clerk.
29.2022/23	Apologies for Absence	BCllr J Orton
30.2022/23	Declaration of Members Interest	No declarations of interest to record.
31.2022/23	Variation of Order of Business	It was unanimously agreed to hear report from CCllr D Taylor ahead of public participation and Councillor Vacancy.
32.2022/23	Public Participation/Questions	No public participation to record.
33.2022/23	Councillor Vacancy/Co-option of new member	There have been no applications received for the current Cllr Vacancies. It was RESOLVED the Clerk will continue to share the information and invite any potential applicants to attend a future meeting. There are currently three years remaining of this term of office – and member Cllrs will now approach individuals to ask if there is any interest and hopefully seek to find applicants to fill the current vacancies. We are now functioning with four member Councillors and the concern is that any level of illness will render the meeting inquorate and the parish council unable to meet core functions.
34.2022/23	Reports from Outside Bodies	BCllr J Orton gave apologies prior to the meeting. CCllr D Taylor gave an update on the A52 crossing – there will be a review within one years' time – it is not felt hat this is good enough as there is S106 money available for this purpose. The Clerk shared a letter with CCllr Taylor from a resident regarding a young child struggling to cross the A52 in a morning – unaccompanied and at risk of a serious RTC. CCllr Taylor will take this information back to David Arnold, Head of Planning at DCC. The Clerk was requested to write to David Arnold and ascertain the date of the review to allow meaningful consultation to take place with the residents of the parish. The Clerk will contact Idridgehay Parish Council and request information on the traffic consultation

		<p>they carried out in relation to lowering the speed on Wirksworth Road. The Clerk will also request some information from CREST and ascertain if there is any appetite for increased speed checks in the area. There was an update on SID devices and the collaboration between DCC and Derbyshire Police and Crime Commissioner – several local parishes are currently investigating this option, however the costings are not as transparent as they could be and the cost would be largely the responsibility of each parish. Kirk Langley local plan update is due to be circulated next week, there are plans for an additional 1200 houses in this ward area with 30 earmarked for Kirk Langley.</p> <p>Cllr Taylor is the first Amber Valley Councillor to be elected Mayor for the second year running and is also the Deputy Civic Chairman of Derbyshire. Mayor of Amber Valley – Clerk will request attendance at Kirk Langley Field Day on 24th September 2022.</p>
35.2022/23	Minutes of Meeting 12th April 2022	The minutes of the meeting from 12 th April 2022, which were circulated to all member Cllrs prior to the meeting were agreed to be a true and accurate record of the meeting, and were signed by the Chairman.
36.2022/23	Review of Standing Orders	The Standing Orders, circulated prior to the meeting were approved.
37.2022/23	Review of Financial Regulations	The Financial Regulations, circulated prior to the meeting were approved.
38.2022/23	Review of Asset Register	There was a discussion regarding the Asset Register and it was updated to reflect current assets. This will now be published to the website for transparency.
39.2022/23	Policy Review	All current policies were reviewed and approved. It was RESOLVED to further review the Grant Funding policy at the next meeting.
40.2022/23	Annual Insurance Renewal	The annual insurance renewal was approved and RESOLVED the annual premium will now be paid. Cllr Leonard will action this with HSBC.
41.2022/23	Clerk Appointment	It was RESOLVED to appoint the current Locum Clerk as permanent Clerk from 1 st June 2022. The Clerk will oversee an external payroll administrator appointment, contract and annual review. All necessary documents will be amended to reflect the staffing change and a request will be made for the website to be updated to remove the title of Locum.
42.2022/23	Clerk Report	All core functions continue to be met and we are progressing outstanding actions as expected.
43.2022/23	Platinum Jubilee/Field Day	It was RESOLVED to postpone the planned Jubilee celebrations and run an event in conjunction with Field Day on 24 th September. It was RESOLVED the Mayor will be invited and representatives from the PC will attend next field day committee meeting. There was a discussion regarding the event and there are now more planned sports and craft activities for the children, creating a much larger event with increased attendance of Kirk Langley and neighbouring parishes. It was RESOLVED to ask the Task

		<p>Force for their input and involvement with the planned event, in order to make this a real community event.</p> <p>The band has been cancelled for the Jubilee event – they were unable to postpone to the September date. It was RESOLVED to ask the Field Day committee to consider booking Doghaus band in 2023 and they will happily roll the booking forward to 2023 (3rd Saturday in September) at full event fee.</p> <p>It was RESOLVED Cllr Leonard will contact the Field Day Committee and request an invite for the Parish Council to enable us to start planning and advertising.</p>
44.2022/23	A52 Crossing	<p>The Clerk shared the website update regarding the A52 crossing and will continue to urge residents to report any near miss accidents/incidents to both DCC/Parish Council and Derbyshire Constabulary via the online forms available.</p> <p>Cllr D Taylor gave an update on the A52 crossing – there will be a review within one years’ time – it is not felt that this is good enough as there is S106 money available for this purpose. The Clerk shared a letter with Cllr Taylor from a resident regarding a young child struggling to cross the A52 in a morning – unaccompanied and at risk of a serious RTC. Cllr Taylor will take this information back to David Arnold, Head of Planning at DCC. The Clerk was requested to write to David Arnold and ascertain the date of the review to allow meaningful consultation to take place with the residents of the parish. The Clerk will contact Idridgehay Parish Council and request information on the traffic consultation they carried out in relation to lowering the speed on Wirksworth Road. The Clerk will also request some information from CREST and ascertain if there is any appetite for increased speed checks in the area.</p> <p>It was RESOLVED the Clerk will produce a leaflet for the coffee morning this Saturday to be left on tables to ask people to be vigilant and report any incidents/near misses.</p>
45.2022/23	Litter Bins/Dog Waste Bins	<p>It was RESOLVED to defer this agenda item until a later date when the planned village walk has taken place and an inventory is created.</p>
46.2022/23	Noticeboard – Peveril Homes	<p>Cllr Whittaker has inspected the available areas and it was RESOLVED the Clerk will ask the site manager at Peveril Homes to explore the installation of a stand-alone noticeboard on the development. We want to ensure new members to the parish feel welcomed and part of the parish and a large part of this centres around information sharing of parish news.</p>
47.2022/23	Village Walk (Condition Survey)	<p>It was RESOLVED all available members of the Parish Council will meet and complete a walk of the village at 6.30pm Tuesday 7th June 2022.</p>
48.2022/23	Stiles & Footpaths	<p>It was RESOLVED to defer this agenda item until a later date when the planned village walk has taken place and an inventory is created.</p>

49.2022/23	Planning Applications & Decisions	<p>New planning applications at 30th May 2022 AVA/2022/0452 – erection of a multipurpose storage agricultural building for livestock, machinery and crops at Petty Close Farm – RESOLVED Planning Working Group will prepare any comments for submission to the planning portal within the required timeframe. AVA/2022/0410 – demolition of existing conservatory and construction of new single-storey rear extension and terrace at The Cotters, Adams Road, Kirk Langley Applications submitted between publishing of agenda and meeting date will be discussed at the meeting, and an extension to the consultation period requested if required. Pending planning applications at 23rd May 2022 AVA/2022/0194 – Proposed dog day care centre including new buildings, solar panels and parking at Land off Flagshaw Lane, Kirk Langley – this is a departure to the adopted local plan. AVA/2021/1259 – Replacement of existing Cattery with 2 no residential dwelling units at The Cats Cradle, Windy Arbour, Kirk Langley PDR/2021/0077 – Application to determine prior approval requirement for change of use of agricultural building to single dwelling at Wheathills lodge, Brun Lan, Kirk Langley AVA/2021/0809 – Outline application for development of 12 no dwellings at land at end of Poyser Lane, Kirk Langley AVA/2021/0153 – Rebuilding of north single storey extension to form new entrance lobby and associated works at Hall Farm, Flagshaw Lane, Kirk Langley AVA/2021/0154 – Listed building consent for rebuilding of north single storey extension to form new entrance lobby and associated works at Hall Farm, Flagshaw Lane, Kirk Langley No Approved planning applications at 23rd May 2022 It was RESOLVED the Clerk will chase up regarding the appeal for Christmas Cottage.</p>
50.2022/23	Correspondence	No correspondence requiring discussion or decision has been received which is not otherwise covered by the agenda.
51.2022/23	Storage of PC equipment and documents	There is a significant amount of Parish Council documents and equipment currently stored by the Chairman and other member Cllrs. It was RESOLVED the Clerk will arrange for the items to be collected and complete an inspection and audit of what needs to be retained and what can be disposed of.
52.2022/23	Finance Matters a) Income b) Invoices c) Banking arrangements	It was RESOLVED to pay the invoices as presented for annual insurance policy, parish meeting associated costs, Locum Clerk invoice. Transferring to Unity Trust Bank is ongoing. The Safeguarding review with HSBC is now complete. It was RESOLVED to defer projects for discussion at the next meeting.

d) Projects		
53.2022/23	Items for next agenda	Grant Funding Policy AGAR Sign off Feedback from village walk Planning update A52 update Field Day/Jubilee Update
54.2022/23	Date & Time of Next Meeting	The next ordinary Parish Council meeting will take place on Tuesday 28 th June 2022 at 7pm at Kirk Langley Village Hall.

The Chairman thanked everyone for attending and the meeting was closed at 9.16pm.

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