

**KIRK LANGLEY PARISH COUNCIL MEETING
MINUTES OF THE MEETING IN THE VILLAGE HALL
TUESDAY 12th APRIL 2022**

PRESENT: Cllr H Leonard (Vice Chairman), Cllr P Isherwood, Cllr B Whittaker, BCllr J Orton, Locum Clerk – F Keppel-Spoor (minutes) and 8 members of public

| Reference | Agenda Item | |
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| 1.2022/23 | Apologies for Absence | L Baker (Chairman), CCllr D Taylor |
| 2.2022/23 | Declaration of Members Interest | No declarations of interest to record. |
| 3.2022/23 | Variation of Order of Business | Request to hear agenda item 5 in conjunction with agenda item 21 and both Councillor and Clerk Vacancy will be heard together – RESOLVED unanimously. |
| 4.2022/23 | Public Participation/Questions | <p>There were eight residents in attendance. Two residents attended to listen to the meeting and the Parish Council view on the current planning applications.</p> <p>A resident attended to speak about the current planning application for a Dog Day Care Centre and to share information about their proposals. There was a robust discussion between residents regarding barking and noise from the proposed development. Issues were also discussed regarding traffic pollution and increased traffic accessing and exiting the site which is situated on a national speed limit road. Other concerns include the spreading of mud from the site onto the road. All residents were advised to make their own comments/objections on the Amber Valley Planning Portal.</p> <p>A resident raised an issue regarding litter bins and litter on Windy Arbour and a Severn Trent manhole cover rattles and is loose adjacent to 23 Ashbourne Road. Clerk gave details of the Love Clean Streets App which is available to all to use and will add details to the website. The matter of litter will also be added to the agenda for May 2022.</p> <p>A resident asked if the meeting this evening had been convened legally in the absence of an agenda on the noticeboard. The Clerk advised the meeting WAS legally convened and it was due to unforeseen circumstances that the agenda was unable to be posted on the noticeboard for this meeting.</p> |
| 5.2022/23 | Councillor Vacancy/Co-option of new member | <p>There have been no applications received for the current Cllr Vacancy.</p> <p>Following the retirement of Cllr P Isherwood at the end of the April meeting, there will now be two vacancies within the council. It was RESOLVED the Clerk will continue to share the information and invite any potential applicants to attend the Annual parish Meeting on 11th May 2022.</p> |

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| | | It was RESOLVED the Clerk will inform the returning officer at AVBC and ensure the correct process is followed to recruit new Parish Councillors to the vacant positions. |
| 6.2022/23 | Reports from Outside Bodies | BCllr J Orton gave information regarding AVBC enforcement team and ways litter can be tackled within the parish. Fly-tipping should be reported to AVBC who will investigate the waste and prosecute, the enforcement team can also consider the siting of cameras if enough reports are received for a specific area. Change of leadership for AVBC is in progress and recruitment of planning officers remains an ongoing issue. No further information to share in relation to the planning application for Poyser Lane. Determinations are still being met within the required timeframe, heritage consultation is taking longer to provide reports along with highways and other key agencies. |
| 7.2022/23 | Minutes of Meeting 1st March 2022 | The minutes of the meeting from 1 st March 2022, which were circulated to all member Cllrs prior to the meeting were agreed to be a true and accurate record of the meeting, and were signed by the Vice Chairman. |
| 8.2022/23 | A52 Crossing | Clerk shared the website update regarding the A52 crossing and will continue to urge residents to report any near miss accidents/incidents to both DCC/Parish Council and Derbyshire Constabulary via the online forms available. |
| 9.2022/23 | School Bus Stop | Clerk shared information about the facilitation of discussion between DCC Highways, Ecclesbourne School and Glovers coaches. There is nothing further to update at this time. |
| 10.2022/23 | Clerk Report | The Clerk gave a brief update on all actions taken since the last meeting. |
| 11.2022/23 | Grit Bin at The Green | Cllr Whittaker has started her survey relating to the grit bin and this will be completed by the autumn. It was RESOLVED to remove this item from the agenda and revisit in September 2022. |
| 12.2022/23 | Live & Local Amber Valley | Nothing further to update at this time, Mr Benfield of Village Hall Committee continues to follow this up and will provide updates as they are available. |
| 13.2022/23 | Village Hall Committee | Cllr Whittaker gave an update and overview of the coffee mornings currently running at the village hall. It would be good to see these events supported by as many residents as possible. Ideas have been requested as to how the village hall can be used as a community hub and all comments are gratefully received – suggestions so far include a film club, “Silver surfing” sessions, and crafting amongst others. The first coffee morning was really well attended and this should be encouraged to continue. The Clerk will continue to advertise the events on the website on behalf of the Village Hall Committee. |
| 14.2022/23 | Platinum Jubilee | There was a discussion and it was noted that the event is now just seven weeks away. It was RESOLVED to ascertain if the band have their own “awning” in case the great British weather is unkind. Cllr Cartledge will check requirements with the band, and what facilities they require for the event. It was RESOLVED to ensure both the pavilion and the village hall are open for toilet facilities. |

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| | | It was RESOLVED to form a working group and convene a Zoom meeting quickly to further this matter prior to asking volunteers to be allocated with specific tasks. Once specific tasks are organised, it was RESOLVED to contact Field Day Committee and put a request out for volunteers via the Kirk Langley support group. |
| 15.2022/23 | Biodiversity Working Group | Nothing further to update at this time – it was RESOLVED to remove this item from the agenda until a report is received from Derbyshire Wildlife Trust. Cllr Whittaker will advise upon receipt of a report. |
| 16.2022/23 | Grass Cutting Contract | It was RESOLVED the Clerk will contact the contractors and obtain a schedule of works for the grass cutting. It was noted that the current contractor has already commenced this year with the cutting of the embankment and has made a good job. |
| 17.2022/23 | Annual Parish Meeting | The Annual Parish Meeting will take place 11 th May 2022 at the village hall from 7pm. It was RESOLVED Cllr Leonard and Cllr Whittaker will make contact with the local community groups and invite them to attend the meeting and provide a short report. It was RESOLVED the Clerk will produce a poster for circulation and catering for the event. It was RESOLVED the Clerk will organise a display board for the event to detail what Parish Councils can and can't do and to encourage community cohesion and involvement. |
| 18.2022/23 | Website Update | It was RESOLVED to complete a snagging survey of the website to test all links and documents. This will be scheduled for late summer and will be added to the agenda for July 2022. It was RESOLVED to continue with additions of news items and the Clerk will ensure the site remains up to date and fresh. It was RESOLVED to add information regarding the Platinum Jubilee Celebrations to the website as soon as plans are finalized – this will include a link to the band who are booked to play at the event. It was RESOLVED to add some information regarding the reporting of fly-tipping and potholes and the Clerk will ensure the Love Clean Streets App is added as a link with instructions for use. |
| 19.2022/23 | Planning Applications & Decisions | New planning applications at 5th April 2022 AVA/2022/0194 – Proposed dog day care centre including new buildings, solar panels and parking at Land off Flagshaw Lane, Kirk Langley – this is a departure to the adopted local plan. Applications submitted between publishing of agenda and meeting date will be discussed at the meeting, and an extension to the consultation period requested if required. It was RESOLVED Cllr Whittaker and Cllr Leonard will formulate the Parish Council response to this planning application and the Clerk will add the comments to the planning portal prior to the consultation end date. Considerations include visual impact, placement of facilities within the proposed development, visual impact from other footpaths, conservation area overlay and a major concern is the loss of amenity to |

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| | | <p>neighbouring properties including noise. There is also a concern over how this proposed application has been shared with immediate neighbours including the newly developed properties. Traffic is a huge concern – it is a 60mph road and DCC have submitted a very brief response to the application. Visibility splays need to be investigated robustly, and the access and egress to/from the proposed development needs to be looked at closely. The amount of traffic is of concern, potentially 128 movements per day, not including staff vehicles. Increased traffic flow up and down a country lane, which is flagged in the Neighbourhood Plan, but it also a part of the plan to encourage business. Will the growth of the business offset the traffic issues. The majority of the traffic will be joining the A52 which is already exceptionally busy at the junction and has been the subject of much concern.</p> <p>Pending planning applications at 5th April 2022</p> <p>AVA/2021/1259 – Replacement of existing Cattery with 2 no residential dwelling units at The Cats Cradle, Windy Arbour, Kirk Langley</p> <p>PDR/2021/0077 – Application to determine prior approval requirement for change of use of agricultural building to single dwelling at Wheathills lodge, Brun Lan, Kirk Langley</p> <p>AVA/2021/0809 – Outline application for development of 12 no dwellings at land at end of Poyser Lane, Kirk Langley</p> <p>AVA/2021/0153 – Rebuilding of north single storey extension to form new entrance lobby and associated works at Hall Farm, Flagshaw Lane, Kirk Langley</p> <p>AVA/2021/0154 – Listed building consent for rebuilding of north single storey extension to form new entrance lobby and associated works at Hall Farm, Flagshaw Lane, Kirk Langley</p> <p>Approved planning applications at 5th April 2022</p> <p>AVA/2021/1242 – Construction of wooden garage at 7 Church Lane, Kirk Langley</p> <p>PDR/2021/0039 – application to determine prior approval requirement for proposed agricultural building to store fodder at New House Farm, Ashbourne Road, Kirk Langley</p> <p>Withdrawn planning applications at 5th April 2022</p> <p>AVA/2021/0722 – Demolition of existing habitable accommodation and construction of new single-storey extension and replacement of existing windows .</p> <p>AVA/2021/0724 – Demolition of existing habitable accommodation and construction of new single-storey extension and replacement of existing windows</p> |
| 20.2022/23 | Correspondence | No correspondence requiring discussion or decision has been received which is not otherwise covered by the agenda. |
| 21.2022/23 | Clerk Vacancy | There have been no applications for the Clerk vacancy. It has been advertised via DALC, noticeboard, website and the Community Clerks Network. Current locum contract ends on 17 th April 2022. It was |

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| | | RESOLVED to continue with the advertisement and extend the locum contract until the next meeting on 24 th May 2022. |
| 22.2022/23 | Storage of PC equipment and documents | It was RESOLVED to defer to this item to the meeting in May when the position of the permanent Clerk is decided. |
| 23.2022/23 | Finance Matters a) Income b) Banking arrangements c) AGAR & FYE d) DALC Subscription | There remains ongoing issues with access to HSBC bank – Cllr Leonard has tried unsuccessfully to gain access. Cllr Leonard has completed the application for Unity Trust bank and this will be applied for with a full switch service – all member Cllrs will be invited to have viewing access to the accounts; with members of the finance committee having an additional layer of access to allow the authorisation of payments via the bank. AGAR needs to be returned to PKFL by 30 th June 2022 and the Clerk will spend some time with Cllr Leonard to ensure this is completed. Cllr Leonard will arrange for the annual accounts to be internally audited prior to completion of the AGAR. It was RESOLVED to accept the DALC subscription with the option for enhanced training. The Parish Council ended the current financial year with a balance of circa £19271, which is considered healthy with appropriate levels of reserves. |
| 24.2022/23 | Items for next agenda | Litter Bin – Windy Arbour Litter in general New noticeboard for the parish in the new Peveril Homes development Dog bins and waste bins in the new Peveril Homes development Information board (June/July agenda) Projects for this financial year Village walkaround – condition survey Stiles around the footpaths. |
| 25.2022/23 | Date & Time of Next Meeting | The next ordinary Parish Council meeting will take place on Tuesday 24 th May 2022 at 7pm at Kirk Langley Village Hall. The Annual Parish meeting will be held at 7pm on Wednesday 11 th May 2022 at Kirk Langley Village Hall – light refreshments will be served following this meeting. |

The Chairman thanked everyone for attending and the meeting was closed at 9.30pm.